

Section Z

**Assessment
Administration**

Objectives

- State the intent of Section Z Assessment Administration.
- List the billing information required to complete Section Z.
- Describe the signatures and dates required to complete Section Z.
- Code Section Z Assessment Administration correctly and accurately.

Intent of Section Z

- Document billing information.
- Record signatures of persons completing the MDS assessment.

Medicare Part A Billing₁

- HIPPS Code
 - Skilled Nursing Facility (SNF) Part A billing code
 - Three-position code representing the RUG category label plus a two-position assessment type indicator
 - Information available at http://www.cms.hhs.gov/ProspMedicareFeeSvcPmtGen/02_HIPPSCodes.asp#TopOfPage
- RUG Version Code
 - Appropriate to the RUG included in the Medicare Part A HIPPS code in item Z0100A.

Medicare Part A Billing₂

- Includes a non-therapy option
- Typically calculated by the software data entry product.
- Can be calculated manually using Chapter 6 of the RAI Version 3.0 Manual.

Additional Billing Data

- State Medicaid billing numbers
- Alternate State Medicaid billing numbers
- Insurance billing numbers

Item Z0100

Medicare Part A Billing

Z0100A Medicare Part A HIPPS Code Coding Instructions

- This value should be automatically calculated by the software.
- Enter the HIPPS code in the spaces provided if the software does not complete this item.

Z0100. Medicare Part A Billing	
<input type="checkbox"/> Enter Code	A. Medicare Part A HIPPS code (RUG group followed by assessment type indicator): <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	B. RUG version <input type="text"/> <input type="text"/> <input type="text"/>
	C. Is this a Medi 0. No 1. Yes

A. Medicare Part A HIPPS code (RUG

Z0100A Medicare Part A HIPPS Code

- Note that the RUG included in this HIPPS code takes into account all MDS items used in the RUG logic.
- This classification **uses** all reported values in O0400 Therapies.
 - Speech/ language pathology
 - Auditory services
 - Occupational therapy
 - Physical therapy

Z0100B RUG Version Code Coding Instructions

- This value should be automatically calculated by the software.
- Enter the RUG version code in the spaces provided if the software does not complete this item.

Z0100. Me

B. RUG version code:

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B. RUG version code:

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Enter Code

C. Is this a Medicare Short Stay assessment?

0. No
1. Yes

Z0100B RUG Version Code

- This is the version code appropriate to the RUG included in the Medicare Part A HIPPS code in Item Z0100A.

Z0100C Is This a Medicare Short Stay Assessment

- CMS standard RUG-IV grouper automatically determines whether or not this is a Medicare Short Stay Assessment.
- Software typically makes this determination automatically.
- Use the definition in Chapter 6 to determine the correct response if this value is not automatically calculated by the software data entry product.

Z0100C Coding Instructions

- Code **1. No** if this is not a Medicare Short Stay Assessment.
- Code **2. Yes** if this is a Medicare Short Stay Assessment.

Enter Code <input type="checkbox"/>	C. Is this a Medicare Short Stay assessment? 0. No 1. Yes
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Item Z0150

**Medicare Part A
Non-Therapy Billing**

Z0150A Medicare Part A Non-Therapy HIPPS Code Coding Instructions

- This value should be automatically calculated by the software.
- Enter the HIPPS code if the software does not complete this item.

Z0150. Medicare Part A Non-Therapy Billing

A. Medicare Part A non-therapy HIPPS code (RUG group followed by assessment type indicator):

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B. RUG extension code:

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A. Medicare Part A non-therapy HIPPS code

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Z0150A Medicare Part A Non-Therapy HIPPS Code

- Note that the RUG included in this HIPPS code is the “non-therapy” group.
- This classification **ignores** all reported values in O0400 Therapies.
 - Speech/ language pathology
 - Auditory services
 - Occupational therapy
 - Physical therapy
- This non-therapy HIPPS code may be required for Medicare SNF Part A billing.

Z0150B RUG Version Code Coding Instructions

- This value should be automatically calculated by the software.
- Enter the RUG version code if the software does not complete this item.

The image shows a screenshot of a form with a highlighted section. The highlighted section is a white box with a blue border containing the text "B. RUG version code:" followed by a row of ten empty blue boxes for data entry. Below this, the original form is visible, showing the label "Z0150. Medication" and another "B. RUG version code:" label with a row of ten empty blue boxes. The form also includes a partially visible "A. M" label and a "or)" label.

Z0150B RUG Version Code

- This is the version code appropriate to the RUG included in the Medicare Part A non-therapy HIPPS code in Item Z0150A.

Items Z0200/ Z0250

State Medicaid Billing

**Alternate State Medicaid
Billing**

Z0200/ Z0250 Medicaid Billing & Alternate Medicaid Billing

- Captures the payment category and alternate payment category in states that employ the MDS for Medicaid case-mix reimbursement.
- States may want to capture a second payment group for Medicaid purposes to allow:
 - Evaluation of the fiscal impact of changing to a new payment model
 - Blended payment between two models during a transition period
- Complete these items if required by the state.

Z0200A/ Z0250A RUG Case Mix Group Coding Instructions

- Usually populated automatically by the software data entry product if the state has selected a standard RUG model.
- Otherwise, enter the case-mix code calculated based on the MDS assessment.

Z0200. State Medicaid Billing (if required by the state)

A. RUG Case Mix group:

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B. A. RUG Case Mix group:

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Z0200B/ Z0250B RUG Version Code Coding Instructions

- Usually populated automatically by the software data entry product if the state has selected a standard RUG model.
- Otherwise, enter the case-mix version code.

The image shows a screenshot of the MDS 3.0 form for Z0250. The form is partially obscured by a blue box. The visible text includes "Z0250. Alter", "A.", "B. RUG version code:", and "Z0200A field.". The RUG version code field is a 10-digit grid. The blue box highlights the "B. RUG version code:" label and the 10-digit grid.

Item Z0300

Insurance Billing

Z0300 Insurance Billing

- Allows providers and vendors to capture case-mix groupings required by other payers.
 - o Private insurance
 - o Department of Veterans Affairs

Z0300A RUG Case Mix Group Coding Instructions

- Usually populated automatically by the software data entry product if the other payer has selected a standard RUG model.
- Otherwise, enter the case-mix code.
- This code is for use by other payment systems.

Z0300. Insurance Billing									
A. RUG Case Mix group:									
B. RUG version code:									
A. RUG Case Mix group:									

Z0300B RUG Version Code Coding Instructions

- Usually populated automatically by the software data entry product if the other payor has selected a standard RUG model.
- Otherwise, enter an appropriate version code.
- This version code is appropriate to the case-mix category in Z0300A.

B. RUG version code:

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Z030

B. RUG version code:

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Items Z0400/ Z0500

Signatures

Z0400 & Z0500 Importance

- Obtain signatures of all persons who completed any part of the MDS assessment.
- Becomes a legal attestation of accuracy.
- Each person is required to sign an Attestation Statement.
- Importance of accurately completing and submitting the MDS cannot be overemphasized.

Z0400 Coding Instructions₁

- Z0400 Persons participating in assessment
 - Signature
 - Title
 - Sections contributed to
 - Date of assessment
- Read the Attestation Statement carefully.
- Two or more staff members may complete the same section.
 - Identify which items a staff member completed within a section in Z0400.

Z0400 Coding Instructions₂

- Nursing homes may use electronic signatures:
 - Permitted by state and local law
 - Authorized by nursing home policy
- Whenever copies of the MDS are printed and dates are automatically encoded, be sure to note that it is a “copy” document and not the original.

Z0500 Signature of RN Assessment Coordinator

- Federal law requires RN assessment coordinator to sign and certify the MDS is **complete**.
- Not certifying accuracy of all portions.
- Verify that all sections are complete.
- Verify that Z0400 contains attestation for all MDS sections.

Z0500 Coding Instructions

- Use the actual date the MDS was completed, reviewed and signed as complete by the RN assessment coordinator.
- Use the actual date it is signed if the assessment cannot be signed on the date it is completed.
- Same rules apply as for Z0400:
 - Electronic signatures
 - Electronic storage
 - Printing subsequent copies

Section Z

Summary

Section Z Summary₁

- Enter HIPPS codes and RUG version codes as appropriate for each type of billing.
 - Should be calculated by MDS software.
 - Can be calculated manually.
- Obtain signatures of all persons who completed any part of the MDS assessment.
- Each person is required to sign an Attestation Statement.

Section Z Summary₂

- Federal law requires RN assessment coordinator to sign and certify the MDS is **complete**.
- For Z0500, use the actual date the MDS was completed, reviewed and signed as complete by the RN assessment coordinator.
- Use the actual date it is signed if the assessment cannot be signed on the date it is completed.